

**Minutes of the Southeast PTO**  
**February 6, 2006**

**CALL TO ORDER:** 7:14 PM

**IN ATTENDANCE:** Norma Fisher-Doiron, Edmond Chibeau , Irene Sheehan, Karen Sommer, Margaret Morrison, Ron Baker, Lesley Sweeney, Jin Tae Kim, Sanghyup Lee, Sang OK Lee, Kimberly Christenson

**THANK YOU'S:**

First of all, we must mention that last meeting we thanked **Kimberly Clark** for running the U-Conn Coop book fair, enabling Southeast to buy \$308 worth of new books. However, they actually raised \$625.33 for the library to spend; twice what we had thought.

To **Karen Sommer** for her continued work wrangling the fundraisers into order.

To **Kim O'Keefe** for organizing and presenting on the Playscape to the Board of Education meeting, and to **Irene Sheehan, Edmond Chibeau & Ron Baker** for accompanying her and standing as support.

To **Kathleen Romeo, Vicki Daniels, Christiana Burkhard** and **Sarah Milius** for brainstorming March Madness for Nutrition

**PRINCIPAL'S REPORT: Norma Fisher Doiron**

- Highlights of the Calendar of Events:

**February**

Vacation 20<sup>th</sup> – 24<sup>th</sup>

**March**

(Beginning March 1) Connecticut Mastery Testing

2<sup>nd</sup> = Dr. Seuss/Read Across America Day

Saturday, March 4 @ 3:15 to 4:15 PM PTO Sponsored Family Ice Skating

Friday, March 10 Professional Development Day - No School

29<sup>th</sup> = Science Fair/Invention Convention

- Projections for the number of classes at each grade level for Southeast Fall 2006:  
3 First Grade Classes  
2-3 Second Grade Classes  
3 Third Grade Classes  
3 Fourth Grade Classes
- 50<sup>th</sup> Anniversary Celebration: The budget for the 50<sup>th</sup> celebration will come from 3 budget line items: Young Author's Day, Spring Enrichment Clusters, and concert supplies. The celebration will take place the last week of April. Events planned include a dance performance by Brian Gillie on evening, radio style skits,

recognition for Mrs. Eaton (a former Southeast teacher) a banner and a multicultural cake.

**TEACHER'S REPORT: Monique Brown**

Monique Brown extends her regrets at not attending tonight's meeting due to illness.

**SECRETARY'S REPORT: Monique Brown**

January's minutes were reviewed.

AMENDMENTS: None at this time.

Motion for acceptance by: Irene Sheehan

2<sup>nd</sup> by : Ron Baker

All in Favor

**TREASURER'S REPORT: Lesley Sweeney**

Lesley reported that the budget is close to 14K. We usually keep 2 -3K in reserve. We continue to raise money for the playscape. We still need to raise \$5,479.19 to meet our budget for 2005-2006.

Motion to accept report: ?

Seconded by: ?

All in Favor ?

**FUNDRAISING REPORT: Karen Sommer**

- "Out to dinner" fundraiser planned for April at Papa Gino's and Applebees. A coupon is being offered from Dominoes.
- A Theatre-style spaghetti dinner may occur before the Talent Show
- Usborne books contacted Karen about doing a fall book sale. Kimberly Clark will follow up on this.
- Book Fairs: Clarification made that the Fall Book Fair proceeds (done through the UConn Co-Op) go directly to the library, not to the PTO. The Spring Book Fair proceeds (done through Scholastic Books) is a PTO fundraiser.
- Photographer Steve Brimmer is offering a Spring fundraiser for black and white photos. Irene Sheehan will look into the amount that is received by the school for each order.

**AGENDA ITEMS:**

- Board of Education will be discussing the class size policy. This is a suggested guideline for each grade level K -8. Norma Fisher-Doiron mentioned that we have fairly low class sizes in comparison to other districts.
- Ice Rental – 1<sup>st</sup> Saturday in March. There will be a bucket there to accept donations to help defray costs.
- Tonight's Parent's Hour – CT Mastery Testing by Assistant Superintendent Fred Baruzzi - Mrs. Fisher-Doiron agreed to speak at the March Parent's Hour regarding how Southeast is doing on the test and what the school does with the test results.

- Fall Carnival: Edmond Chibeau spoke with Karen Mitlinsky and she will be the chairperson for the carnival.
- Nutrition Month: Stickers are on order to praise children for choosing healthy snacks.
- Dental Health Day: Kim O'Keefe did a wonderful job teaching the children about healthy dental practices.
- Muffins for Moms will be Friday, May 5<sup>th</sup>, Donuts for Dads will be Friday, June 16<sup>th</sup>. Sue Charron will organize these events.
- Student Directory: The suggestion has been to compile one. Edmond will check with Vinton to see how they do it.
- Stories for Southeast: Clarification that these books are purchased upfront by the PTO. Individuals then purchase them throughout the year from the PTO.
- We recently have welcomed two new families to our Southeast community: The Kim Family and the Christenson Family.

Motion to adjourn: Irene Sheehan

Motion seconded by: Karen Sommer

**MEETING ADJOURNED: 8:16 PM**  
**RESPECTIVELY SUBMITTED BY: MONIQUE M. BROWN 2/24/06**  
**(Meeting notes taken by Margaret Morrison)**  
**NEXT MEETING: March 6, 2006**